



# CONTACT LIST

## PREPARING YOU FOR UNIVERSITY SUCCESS

Our dedicated team take care of every aspect of our students' journey. We understand that from time to time you may have questions about new and existing students. Here you will find all of our key contact information.

### Head of School and Director of Administration

	WHO TO CONTACT
Head of School	Jeffrey R. Quebec, M.Ed. <a href="mailto:JQuebec@catsboston.com">JQuebec@catsboston.com</a>
Director of Administration	Noel Radcliffe-Marrs <a href="mailto:nradcliffe-marrs@catsboston.com">nradcliffe-marrs@catsboston.com</a>

### NEW STUDENT ENQUIRIES AND APPLICATIONS

TYPE OF ENQUIRY	WHO TO CONTACT	THE TEAM
<ul style="list-style-type: none"> <li>General Information for Applications</li> <li>Tuition</li> <li>Admissions Requirements</li> <li>Tours and interviews</li> <li>New student I-20</li> <li>Re-enrollment</li> </ul>	Director of Enrollment and External Affairs	Amber Gunther <a href="mailto:agunther@catsboston.com">agunther@catsboston.com</a> <a href="mailto:cabnewstudents@catsboston.com">cabnewstudents@catsboston.com</a>

### EXISTING STUDENT ENQUIRIES

TYPE OF ENQUIRY	WHO TO CONTACT	THE TEAM
<ul style="list-style-type: none"> <li>General admission enquiries</li> <li>Returning Student, I 20 enquiries</li> </ul>	Admissions communications team	Britani Gunther <a href="mailto:bgunther@catsboston.com">bgunther@catsboston.com</a>
<ul style="list-style-type: none"> <li>Dorm and Residential Life</li> </ul>	Director of Residential Life	William Newman <a href="mailto:wnewman@catsboston.com">wnewman@catsboston.com</a>
<ul style="list-style-type: none"> <li>Dorm and Residential Life- Transportation Request</li> </ul>	Assist. Director of Residential Life	Emelia Panches <a href="mailto:ecappell@catsboston.com">ecappell@catsboston.com</a>
<ul style="list-style-type: none"> <li>College counseling</li> </ul>	College counseling team	<a href="mailto:cc@catsboston.com">cc@catsboston.com</a>
<ul style="list-style-type: none"> <li>Academic performance</li> <li>Schedule changes</li> </ul>	Academic office	Kathleen Sheridan <a href="mailto:ksheridan@catsboston.com">ksheridan@catsboston.com</a>
<ul style="list-style-type: none"> <li>School Transcripts</li> </ul>	Registrar	<a href="mailto:registrar@catsboston.com">registrar@catsboston.com</a>
<ul style="list-style-type: none"> <li>Activities and athletics</li> </ul>	Director of Athletics and Activities	James Wilkins <a href="mailto:jwilkins@catsboston.com">jwilkins@catsboston.com</a>
<ul style="list-style-type: none"> <li>Health and wellness</li> </ul>	Health office lead nurse	Julie Gwin <a href="mailto:catsbostonnurse@catsboston.com">catsbostonnurse@catsboston.com</a>
<ul style="list-style-type: none"> <li>Discipline Issues</li> </ul>	Dean of Student life	TBA
<ul style="list-style-type: none"> <li>Attendance</li> </ul>	Attendance office	<a href="mailto:attendance@catsboston.com">attendance@catsboston.com</a>
<ul style="list-style-type: none"> <li>refunds of deposit/ fees paid</li> </ul>	Refund team	<a href="mailto:refunds@catseducation.com">refunds@catseducation.com</a>
<ul style="list-style-type: none"> <li>Tuition payments</li> <li>Student account information</li> </ul>	Business office	<a href="mailto:financeboston@catsboston.com">financeboston@catsboston.com</a>